



# OMAHA CHRISTIAN ACADEMY

10244 Wiesman Drive  
Omaha, NE 68134  
(402) 399-9565/FAX (402) 399-0248

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## TEACHER APPLICATION

Application date: \_\_\_\_\_

Date available: \_\_\_\_\_

Your interest in Omaha Christian Academy is appreciated. We invite you to complete this application and return it. We will contact your references. If there is interest in your candidacy, we will arrange for a personal interview.

The key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who exemplify Christ. We look forward to receiving your application. Thank you for your interest in the ministry of Omaha Christian Academy. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

### A. NAME AND ADDRESS

Full name: Miss ( ) Mrs. ( ) Mr. ( )

Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

Present address: \_\_\_\_\_

Telephone: (days) \_\_\_\_\_ (evenings) \_\_\_\_\_

E-mail address: \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

### B. PERSONAL INFORMATION

Social Security Number: \_\_\_\_\_ Sex: Male ( ) Female ( )

**Marital status:** Single ( ) Engaged ( ) Married ( ) Separated ( ) Divorced ( )

Remarried ( ) Widow/widower ( ) (Please attach explanation if divorced or remarried.)

Spouse's name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Number of years married: \_\_\_\_\_ Number of children: \_\_\_\_\_ Ages: \_\_\_\_\_

**Finances:** What was your most recent annual salary? \_\_\_\_\_

### C. POSITION DESIRED

Grade of subject in order of preference

**Preference:** ( ) Preschool \_\_\_\_\_

( ) Elementary \_\_\_\_\_

( ) Junior High \_\_\_\_\_

( ) High School \_\_\_\_\_

Full time \_\_\_\_\_ Part time \_\_\_\_\_

**Future Plans:**

What would you like to be doing five years from now? \_\_\_\_\_

### Special Abilities and Training:

Please list activities or sports that you would be capable of and willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels.) \_\_\_\_\_

**D. CHRISTIAN BACKGROUND**

*\*On a separate paper, briefly give your Christian testimony including salvation experience, baptism, and describe your personal time in the Word and prayer.*

**Bible:** Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? Yes ( ) No ( )

Signature: \_\_\_\_\_

**Statement of Faith:**

Please carefully read our Statement of Faith and indicate below your degree of support.

\_\_\_\_\_ I fully support the Statement as written without reservations.

Signature: \_\_\_\_\_

\_\_\_\_\_ I support the Statement except for the area(s) explained on a separate paper.

Signature: \_\_\_\_\_

**Church:** Denominational preference? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

Are you presently an active member in good standing? Yes ( ) No ( ) Years? \_\_\_\_\_

In what church activities are you involved and with what degree of regularity? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Service:** What other Christian service have you done since becoming a Christian? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is your attitude toward working with those of other races and other denominational beliefs? \_\_\_\_\_

\_\_\_\_\_

Are you capable of teaching a Bible class? Yes ( ) No ( ) If yes, what qualifies you to teach the Word of God? \_\_\_\_\_

**E. PROFESSIONAL QUALIFICATIONS**

*\*Please attach photocopies of all your college transcripts.*

**Formal Training:** What degree(s) do you hold?

Degree

Date received

College/University

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Teaching Experience:**

List your teaching experience with most recent first. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of years of teaching experience: Public \_\_\_\_\_ Christian \_\_\_\_\_

To what degree are you familiar with various curriculums?

ABeka \_\_\_\_\_

Bob Jones \_\_\_\_\_

Saxon math \_\_\_\_\_

Other \_\_\_\_\_

Preferences \_\_\_\_\_

\_\_\_\_\_

Reason for leaving your most recent position \_\_\_\_\_

\_\_\_\_\_

Are you under contract? Yes ( ) No ( )

Other experience: List other work or experiences that may have significance for the type of position for which you are applying.

Place	Type or Work/Experience	Dates

List any books or articles that you have read recently that have helped you to grow professionally.

**Teaching:**

Do you have an ACSI Teaching Certificate? Yes ( ) No ( )

What level? \_\_\_\_\_ Remains valid until \_\_\_\_\_

Do you have a state teaching certificate? Yes ( ) No ( ) State \_\_\_\_\_

What kind? \_\_\_\_\_ Remains valid until \_\_\_\_\_

Endorsement(s) \_\_\_\_\_ List semester hours in endorsement area(s) \_\_\_\_\_

If you do not hold a certificate, what requirements do you lack?

*\*Please attach photocopies of all certificates held.*

**Christian School Preparation:**

Have you had any courses in the Christian Philosophy of Education? If so, where and when?

If not, would you be willing to take such a course by correspondence or otherwise? Yes ( ) No ( )

*\* Please attach a typed copy of your personal Christian philosophy of education.*

Have you had other courses giving specific training for Christian schools? Yes ( ) No ( )

If so, please give details. \_\_\_\_\_

List conferences which you have attended, and workshops or seminars which you have led.

**F. PERSONAL REFERENCES**

Please sign the attached Authorization to Reference Release Form and return it with this application. Do not list personal friends or relatives as references. The references should be of an institutional nature such as former employers or other organizations.

Give two references qualified to speak of your spiritual experience. List your current pastor.

Name	Complete Address	Phone	Position

Give three references qualified to speak of your training and experience. List your most recent supervisor first. These must be of an "institutional" nature such as former employers or organizations.

Name	Complete Address (including zip)	Phone	Position

**G. PERSONAL PHILOSOPHY**

*\*On a separate paper, please label and briefly answer in one or two paragraphs each of the questions below.*

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school?
- C. What do you consider to be the proper classroom atmosphere?
- D. What is your philosophy of discipline? Attitude toward physical punishment?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?
- G. Please summarize additional information that you would like to present regarding your candidacy.

**H. PERSONAL INTERESTS**

List memberships, offices, an honors obtained in:

High School \_\_\_\_\_

College \_\_\_\_\_

Currently \_\_\_\_\_

List your hobbies and personal interests: \_\_\_\_\_

What periodicals do you read regularly? \_\_\_\_\_

**I. APPLICANT'S CERTIFICATION AND AGREEMENT**

The information contained in this application is correct and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or, if hired, may subject me to immediate dismissal.

I understand that Omaha Christian Academy does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the United States.

I authorize Omaha Christian Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Omaha Christian Academy such as employment records, performance reviews, and personal liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Omaha Christian Academy.

I also agree to a national criminal background check.

I have carefully read and do understand the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*\*Five attachments should accompany this application.*