

## **Omaha Christian Academy Elementary Teacher**

**Location:** Omaha Christian Academy: 10244 Wiesman Drive, Omaha, NE 68134

**Reports To:** OCA Head of Schools

### **Work Schedule**

Core hours are 7:30 AM – 4:30 PM Mondays; 7:30 AM – 4:00 PM Tuesday through Friday, as coordinated through the individual teacher contract; and all required Inservice days, conferences and school events that may lie outside of those core hours, unless otherwise approved by school Administrator.

### **Job Description**

Our Teachers at OCA play a crucial role in educating students in light of biblical truth, our mission here at OCA. God's word is woven through our curriculum at all levels, and it is imperative that our teachers exemplify Christ. Teachers serve as a Christian role model both in and out of school to pupils, and as an example to parents and fellow faculty/staff/board members in judgment, dignity, respect, and Christian living. Teachers are expected to abide by all facets of the OCA Statement of Faith, Christian Philosophy and faculty handbook, which are embedded into the contracted terms of employment.

### **Teacher Job Duties and Responsibilities**

- Hold and maintain a valid Nebraska teaching certificate or the ability to obtain one with appropriate endorsements.
- Plan, teach and nurture learning for all students.
- Set the tone for the classroom and collaborate with students, parents, and staff to provide a positive and Christ-centered learning environment.
- Document and communicate academic progress and reinforce positive school behavior through appropriate discipline, maintaining immediate and continuous communication with parents/guardians.
- Demonstrate excellent organizational skills, time management, both written and verbal communication, and interpersonal skills.
- Demonstrate the ability to utilize, or the capacity to learn, classroom technology such as the use of computers, tablets or Chromebooks, copiers, scanners, and SMART boards.

### **Physical and Mental Demands:**

- Must be able to respond quickly in emergency situations.
- Must be able to lift, bend, stand and walk at an appropriate level for an elementary school environment.