



Omaha Christian Academy: Cafeteria Assistant

Location: 10244 Wiesman Drive, Omaha, NE 68134

Reports To: OCA Cafeteria Manager

Work Schedule

Work hours are 10:30 AM – 1:30 PM Mondays through Fridays when regular school hours are in effect; 10 AM start time on days when there is an anticipated high volume of orders. The 10 AM start time will be communicated in advance.

Employee Type: Part Time/Hourly

Job Description

Our foodservice team plays a crucial role in ensuring the safe and efficient handling of meals and snacks available to all students and staff. Our Mission at OCA is to educate students in light of biblical truth. God's word is woven through our curriculum and guidance at all levels. As such, all employees serve as Christian role models both in and out of school to pupils, and as an example to parents and fellow faculty/staff/board members in judgment, dignity, respect, and Christian living. OCA foodservice employees are expected to abide by all facets of the OCA Statement of Faith, Christian Philosophy, and faculty handbook, as well as compliance with local, state, and federal laws regarding foodservice in a school environment.

Job Duties and Responsibilities

- Prepare and organize condiments and milk prior to serving.
- Prepare and plate trays for the initial lunch rush (youngest elementary classes are served first).
- Organize and ensure the necessary food, milk, and supplies are available and continuously stocked during the lunch periods
- Stock the drink fridge daily.
- Wash dishes using the sanitation method.
- Coordinate with the Cafeteria Manager to help with the snack bar (as needed). This will require the ability to handle cash and make change accordingly.
- Help maintain a clean and sanitary kitchen, including all foodservice facilities, carts and various equipment.
- Clean cafeteria microwaves, cabinets, walls, tables and chairs after lunch is complete.
- Sweep and mop kitchen floors daily.

Qualifications

- Must be 19 years of age or older.
- Must understand the importance of practicing safe food handling and established rules pertaining to personal hygiene and dress code.
- Must be able to work collaboratively and respectfully with people of all ages and abilities.
- Must demonstrate good time management skills.
- Must understand basic units of measurement and the importance of portion control.

Physical and Mental Demands:

- Must be able to respond quickly in emergency situations.
- Must be able to work in a noisy environment. The noise level is usually moderate but may be loud at times.
- Must be able to lift and move at least 25lbs. and be able to stand and/or walk for at least 3 hours.
- Must be able to meet work schedules and timelines in a fast-paced environment.

Contact information:

Submit Application via omahachristianacademy.org/job-openings2024 and scroll to the bottom of the page for the general application link.